

Name of the Qualified Supplier: _____

RFS SUBMISSION FORM FOR:

>insert RFS #

Student Transportation Services

For >insert the name of the Consortium

Submitted by:

Name of the Qualified Supplier: _____

Submission Requirements to be included in Envelope #2

[Note to Consortium: It is strongly encouraged to provide Qualified Suppliers the pricing evaluation form in Excel]

Student Transportation Services RFS >insert #:

Section 4.1.2: MANDATORY REQUIREMENT: Pricing Evaluation Form

The pricing evaluation will be done by calculating a 5-year total cost to the Consortium.

Routes have been bundled to reflect the needs of the Consortium. This is shown in the table below.

Qualified Suppliers are required to propose a Fixed Rate and a Variable Rate for each bundle of routes.

The calculation of the 5-year total cost will be done in three (3) steps:

Step 1: For each year, the Consortium will calculate a Daily Rate. The Consortium will do this by using the Fixed Rate and the Variable Rate provided by the Qualified Supplier. The following is an example of this calculation:

Fixed rate provided by Qualified Supplier = \$102 / 100 km

Variable rate provided by Qualified Supplier = \$0.90 / km

Standard kilometres for the bundle provided by the Consortium = 115 km

Daily rate = \$102 + (115 km – 100 km) * \$0.90 = \$115.50.

Step 2: In each year, the Consortium will calculate a total cost for that year. This will be done by multiplying the number of school days by the daily rate. The following is an example of this calculation:

Number of school days provided by the Consortium = 188

Daily rate calculated from Step 1 = \$115.50

Total cost for the year = 188 * \$115.50 = \$21,714.

Step 3: The total cost for each of the 5 years will be added to determine the 5-year total cost. Note to Qualified Suppliers, the Optional years will not be evaluated.

[COPY THE TABLE BELOW FOR EACH BUNDLE]

[TAKE CARE TO BUNDLE ROUTES OF SIMILAR DISTANCES/SIMILAR BUS SIZES TO ESTABLISH A CONSISTENT STANDARD KM FOR THE BUNDLE. THIS WILL ASSIST QUALIFIED SUPPLIERS WITH MATCHING THE FIXED RATE TO ACTUAL DISTANCES]

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FOR EXAMPLE, IF THE AVERAGE KM IN A BUNDLE IS 28KM, THEN IT MAY BE PREFERABLE TO REQUIRE A FIXED RATE PER STANDARD 25KM. THIS WILL MAKE IT EASIER FOR QUALIFIED SUPPLIERS TO APPROPRIATELY COST THEIR SERVICES.]

BUNDLE A: FIXED RATES PER >INSERT KM									
BUNDLE INFORMATION			EVALUATED					NOT EVALUATED	
Routes included in the Bundle (More detail on routes is available in Appendix C)	Standard km for Routes in Bundle	Rate	Year 1	Year 2	Year 3	Year 4	Year 5	1 st Option Year	2 nd Option Year
	[INSERT]	Fixed Rate / >insert km	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____
		Variable rate per km	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____	\$_____